



**OXFORDSHIRE  
COUNTY COUNCIL**

# **Forward Plan**

**March - June 2021**

**Supplement**

Ian Hudspeth  
Leader of the Council  
County Hall, Oxford OX1 1ND

Date Issued: 15 March 2021



## The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.<sup>1</sup> This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

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<sup>1</sup> [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

<sup>2</sup> [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

<sup>3</sup> [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

## Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
Leader of the Council <i>Councillor Ian Hudspeth</i>	Strategy; corporate and community leadership; strategic communications; major external partnerships; regional and strategic infrastructure and planning; economic growth and development; Districts Liaison
Deputy Leader of the Council <i>Councillor Mrs Judith Heathcoat</i>	Governance and Internal management; HR & industrial relations; policy co-ordination; Fire & Rescue; Trading Standards; Gypsy and Travellers; Emergency Planning; the Prevent agenda
Cabinet Member for Adult Social Care & Public Health <i>Councillor Lawrie Stratford</i>	Adult Social Care; Public Health; Champion for Mental Health
Cabinet Member for Children & Family Services <i>Councillor Steve Harrod</i>	Statutory Lead Member for Children's Services
Cabinet Member for Council Business & Partnerships <i>Councillor Ian Corkin</i>	Partnerships including Cherwell Partnership Agreement; Broadband; ICT; Customer Services; Communications; Business Efficiency; support for SMEs
Cabinet Member for Education & Cultural Services <i>Councillor Lorraine Lindsay-Gale</i>	Education Registration service, Library service, Coroner's service; Music service; Museum service; History service; Cultural services; Tourism
Cabinet Member for Environment <i>Councillor Yvonne Constance OBE</i>	Strategic highways & rail; minerals strategy; strategic waste & waste management; environment management; flooding; planning; Climate Change; Connecting Oxfordshire; Zero Emission Zone; Workplace Parking
Cabinet Member for Finance <i>Councillor David Bartholomew</i>	Finance; Property; Investment & Procurement
Cabinet Member for Highways Delivery and Operations <i>Councillor Eddie Reeves</i>	Highways delivery and operations
Cabinet Member for Local Communities <i>Councillor Mark Gray</i>	Neighbourhood Plans; Local Community development; Community cohesion; Equalities; Voluntary and Community Sector relations; Oxfordshire Together; Community Funding; Member Locality Working

## The Forward Plan

**16 March 2021**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<b>Highways Term Maintenance and Major Projects</b> <i>(Ref: 2021/033)</i>  To seek agreement to the novation of Oxfordshire County Council's Highways maintenance contract.	Corporate Director Communities <i>(16 March 2021)</i>	Yes - Affects more than one division and revenue expenditure > £500,000	Yes - Category 3 - Commercially Sensitive - Appendix	N/A		Cabinet Member for Environment	Jeremy Richards, Interim Head of Procurement Tel: 07922 132859	Corporate Director Communities



## **Forward Plan March – June 2021**

### **Access to Information Procedure Rules Paragraph 16 Special Urgency**

Notice is hereby given that the item set out below for consideration by the Corporate Director - Communities on 16 March 2021 is not in the Forward Plan.

The decision on this matter needs to be taken by the Corporate Director – Communities on 16 March 2021 in order to meet the deadlines in place for the novation process. Should this novation not proceed, this would seriously prejudice the Council's interests in that there would be a reputational and financial risk to the Council of not having a contract in place.

### ***Corporate Director - Communities, 16 March 2021***

#### **Highways Term Maintenance and Major Projects**

To seek agreement to the novation of Oxfordshire County Council's highways maintenance contract.

*Decision Maker and Target Date:* **Corporate Director - Communities, 16 March 2021**

*Key Decision:* Yes - Affects more than 1 division and Revenue Expenditure > £500,000

*Exempt Information:* Yes – Category 3 -Commercially Sensitive - Appendix

*Consultations:* N/A

*Report By:* Interim Head of Procurement

*Contact:* Jeremy Richards, Interim Head of Procurement Tel: 07922 132859  
Ref: 2021/033

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*Anita Bradley*  
Director of Law & Governance and Monitoring Officer  
Oxfordshire County Council & Cherwell District Council

15 March 2021